

# Keble School

Wades Hill, Winchmore Hill  
London, N21 1BG.  
Tel: 020 8360 3359 Fax:020 8360 4000  
Website: [www.kebleprep.co.uk](http://www.kebleprep.co.uk)  
Email: [admissions@kebleprep.co.uk](mailto:admissions@kebleprep.co.uk)



## REGISTRATION AND ENTRY PROCEDURE

1. Once you have read the prospectus and other information enclosed, please complete, sign (both parents should sign) and return the Registration form together with a cheque for £50.00. Once the form and cheque have been received your son's name will be placed on the Waiting List for his year of entry.
2. The second step is for you to be invited to the school to meet the Headmaster and to look around. If your son is wishing to come into Reception, we will write to his Nursery or Playgroup for a report. If your son is transferring from another school, we will ask for a copy of a recent school report.
3. Your son will be invited to visit the school for an informal visit. For parents of boys hoping to join Reception their son will normally spend half an hour or so in the Reception Class whilst parents are touring the school. Those boys hoping to join other stages will spend a day or half a day within the class group.
4. Assuming your son is offered a place at the School we will send you a letter informing you of this together with the acceptance form and a copy of the Standard Terms and Conditions. Your son's place at the School will be confirmed on receipt of the signed acceptance form and a deposit of £1000.00 which will be refunded to the parents' fee account at the end of the pupil's final term at school.
5. In registering your son for a place at the school you are agreeing to abide by the school's regulations and policies and to ensure, in so far as is reasonably practicable, that if your son is offered a place at the school he will be both diligent in his studies and responsible in his attitude and behaviour. Should this become a problem we will make every effort to counsel your son and yourselves and encourage him to modify his behaviour. However, you must accept that it may become necessary for your son's place at the school to be withdrawn and for him to be educated at a school which is more appropriate to his needs. The Headmaster's decision in this matter will be final. Copies of the full Admissions and Discipline Policies are available upon request from the School Office.

# Keble School

Wades Hill, Winchmore Hill  
 London, N21 1BG.  
 Tel: 020 8360 3359 Fax:020 8360 4000  
 Website: www.kebleprep.co.uk  
 Email: admissions@kebleprep.co.uk



## PROSPECTIVE PUPIL INFORMATION

Application for entry in September 20.....

Boy's Surname.....Date of Birth...../...../.....

Other Names in full.....

Present School, Playgroup or Nursery .....

Head Teacher/Senior Staff member:.....

Address:.....

.....

Tel No: .....

Are there any medical (including disabilities), educational or domestic facts that we ought to know? Please attach additional information if required.

.....

## PARENT/GUARDIAN INFORMATION

### FATHER

Full Name.....

.....

Home Address:

.....

.....

.....Postcode.....

Home No .....

e-mail:.....

Work No .....

Mobile No .....

Occupation .....

### MOTHER

Full Name.....

.....

Home Address: Same as Father's [ ]

.....

.....

.....Postcode.....

Home No .....

e-mail:.....

Work No .....

Mobile No .....

Occupation .....

I/we wish to register our son for Keble School and enclose the non-refundable £50 Administrative fee. (Cheques should be made payable to Keble School).

Signature of Father.....Date.....

Signature of Mother.....Date.....

# Keble School

Wades Hill, Winchmore Hill  
London, N21 1BG.  
Tel: 020 8360 3359 Fax:020 8360 4000  
Website: www.kebleprep.co.uk  
Email: admissions@kebleprep.co.uk



## FEES FOR SEPTEMBER 2010

For existing pupils the fees are payable in advance by the first day of each term. Fees are reviewed annually in March/ April and any increase will apply from September each year.

RECEPTION:	£3130 per term
YEARS 1 to 4 inclusive	£3650 per term
YEARS 5 to 8 inclusive	£3890 per term

These fees include all tuition, sports activities, books and stationery and senior residential trips for years 5, 6, 7 & 8.

For new boys joining in September the first terms fees are due on the 1<sup>st</sup> June for that first term.

Monthly payment of fees by equal instalments may be arranged through the school; details from the Bursar.

## EXTRAS

Extra charges are made for instrumental tuition, educational visits and milk in the Junior School.

Text books remain the property of the school. All breakages and damage to school property are charged to the account of the boy responsible.

No remission of fees can be made on account of absence.

## FEES IN LIEU OF NOTICE.

All member schools of the Independent Schools Council operate a system whereby parents are required to give advance warning if they decide to withdraw their son from school. This is to allow the school sufficient time to fill the vacated place. **The period of notice is one full term.** Parents who notify the school at any time after this deadline are liable to pay a term's fees in lieu of notice.

Parents are advised to inform the Headmaster of a possible decision to withdraw their son from the school at the earliest opportunity.

# Keble School

Wades Hill, Winchmore Hill  
 London, N21 1BG.  
 Tel: 020 8360 3359 Fax:020 8360 4000  
 Website: [www.kebleprep.co.uk](http://www.kebleprep.co.uk)  
 Email: [admissions@kebleprep.co.uk](mailto:admissions@kebleprep.co.uk)



## USEFUL INFORMATION

Activities	There is a varied programme of extra-curricular activities available to boys from Year 3 upwards. In the Junior School they can be at lunchtime or after school. In the Senior School they take place after school. Most are run with the goodwill of teaching staff but some are run by outside agencies where a charge may be made.
After School Care:	This is available for reception to Year 3 and is provided by J and J Angels Ltd Tel 0208 807 8302 or 07930 569583 Charges: £6.50 per half session (3.15 - 4.45) or £10 per full session (3.15 -6pm) daily J and J Angels are a reputable company and are fully CRB checked.
Catering:	The school prides itself on the quality and nutritional value of the freshly prepared school lunches. There is a choice of dishes for the boys. Lunches are provided at no extra charge for all but Reception classes, where parents send in a packed lunch.
Curriculum	Keble School is committed to a broad and balanced curriculum in which the roles of sport, music, art and drama in developing the whole child are valued as well as purely academic success.
Destination schools and entrance	Boys are prepared appropriately for the competitive entrance exams and it is our aim to always place boys in senior schools that will provide academic challenge whilst supporting their individual needs. There are good links with all the London senior schools.
Governing Body	The full Governing Board meets every term and there are sub-committees which deal with specific aspects of the school development. If you wish to make contact with the Chair of the Governing Body you may write to her at the school address. Please mark "Private and Confidential" on the envelope.
Learning Support	We have an excellent and experienced learning support team who provide help for those with specific difficulties and also guide the main teaching body in providing the correct support.
IAPS membership	The Headmaster is a member of the Incorporated Association of Preparatory Schools. (see enclosed leaflet)

ICT	In addition to the dedicated Computer Room there is a computer in every classroom and Interactive Whiteboards in almost all teaching areas. Keble school takes justifiable pride in its ICT provision and is seeking to improve home/school ICT links.
Inspection reports:	The last report by the ISI was completed in 2003 and can be accessed through <a href="http://www.isi.net">www.isi.net</a> . The next inspection is due in September 2008
Insurances	The school insurance covers the boys for risks arising out of our educational visits including accident, medical expenses, damage to personal property and loss of money. There are also optional insurances which parents might like to take advantage of:- <ul style="list-style-type: none"> <li>• Fees Refund Scheme (premium 1.5% of fees)</li> <li>• BUPA medical insurance (premium £59 per term)</li> <li>• A combined Personal Accident and Dental accident insurance (premium £5.95 per term)</li> </ul> <p>The above schemes are administered by HSBC Insurance Brokers Ltd. Further details available on request.</p>
Music	Boys can learn a variety of instruments at school. Apart from the most able youngsters this will normally take place from Year 3 upwards. Parents are charged separately by the instrumental teacher.
Nursery vouchers.	Up until the age of 5 a boy can still use the entitlement of the Nursery Vouchers.
Open morning	Usually held in the Autumn term each year. See website for details. Boys are usually expected to attend with the older boys acting as guides.
Parents Association	There is an active parent association, called the KPSA, which supports the school through a variety of fund-raising events.
Policies	Copies of all school policies are available on request. Copies of the Curriculum, Bullying, Child Protection, Educational Visits and Behaviour & Discipline Policies are always kept in the school office
Scholarships	Keble prepares suitable candidates for Scholarships at Senior Schools each year. In recent year boys have won awards to Mill Hill School, City of London School, St Columba's College and Westminster.
Sports fields	On site we are able to provide gym, tennis, and badminton. For the major team sports we take advantage of many of the top-quality local facilities e.g. Old Grammarians Rugby Club, Winchmore Hill Cricket Club and Trent Park. Cross-Country also takes place at Trent Park.
Website	<a href="http://www.kebleprep.co.uk">www.kebleprep.co.uk</a>



### “At Keble School the Individual Counts”

#### Whole School Aims

1. To provide a happy, safe and caring environment in which boys can learn and mature.
2. To teach a broad and balanced curriculum in attractive and well-resourced locations.
3. To recognize and provide for the needs of boys from a broad range of abilities and backgrounds.
4. To encourage boys to participate enthusiastically and maximize their potential in the full range of academic, cultural and sporting pursuits available to them.
5. To enhance each boy's awareness and understanding of good behaviour and the Keble principles and in particular what it means to be tolerant and considerate to others.
6. To prepare boys for transfer to an appropriate senior school and for life beyond education.
7. To encourage boys to have respect for their environment – both immediate and on a wider scale.

#### Keble Principles

At Keble we value:

- Working hard
- Telling the truth
- Keeping promises
- Respecting the rights and property of others
- Consideration for others
- Self reliance

